



### WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway you can utilise to recognise the skills, knowledge and experience gained through work experience, life experience, training courses and work based training. This is assessed against the evidence requirements of one or more units of competency.

Interested in recognising your workplace skills & experience and transforming it into a Nationally recognised qualification

OR

Hoping to move up in your career and replace old qualifications with updated & current qualifications .

## Achieve A Nationally Recognised Qualification Based On Your Work Experience

WITH RECOGNITION OF PRIOR LEARNING (RPL)



NATIONALLY RECOGNISED TRAINING



Proud to be a Queensland Government subsidised training provider

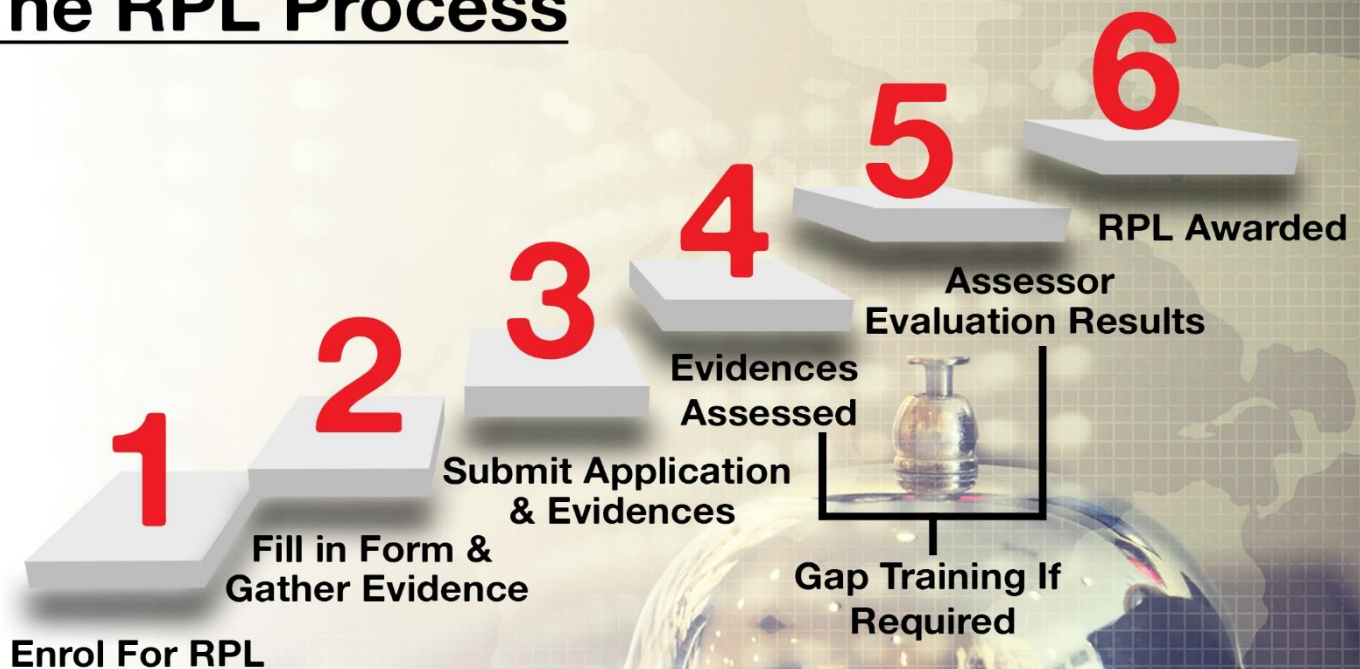
Code	Qualification	CONTRIBUTION FEES*	
		Non-Concession	Concession
SIT30616	Certificate III in Hospitality	\$15	\$10
SIT30816	Certificate III in Commercial Cookery	\$25	\$10
SIT40416	Certificate IV in Hospitality	\$21	\$10
SIT40516	Certificate IV in Commercial Cookery	\$33	\$10
SIT40516	Diploma of Hospitality	\$28	\$10

\*Queensland Government tuition fee subsidy, applies to eligible candidates





# The RPL Process



## Eligibility and Requirements

- Any Queensland resident aged 15 or over AND
- An Australian citizen or permanent resident (including humanitarian entrants) OR
- New Zealand citizen OR
- A temporary resident with the necessary visa and work permits on the pathway to permanent residency AND
- Anyone who does not have or is not enrolled in a Certificate IV OR higher level qualification
- Please note, some of the qualifications may have further entry requirements. Please ask the student enrolment officer for further details.

## Evidence Required for RPL

Our Skills Recognition & RPL Facilitators will help you to determine the best evidence you can use for the RPL process. This evidence can be from current employers, or those from the past.

Once your evidence is submitted, it will be treated to the strict confidentiality and we can talk to your employers if they have any concerns regarding Intellectual Property Rights or Trademark issues.

Examples for RPL Evidence are:

- Resume/CV
- References
- Performance appraisal
- Portfolio/work samples
- Photographic and video evidence
- Education, training and qualifications
- Job Descriptions
- Policies and procedures
- Workplace communication
- Workplace Records
- Food Safety Certificate Current\*
- First Aid Certificate Current\*
- Evidence of HACCP

For a list of all units of competencies please visit our website at [www.zestinstitute.edu.au](http://www.zestinstitute.edu.au)

## Benefits of RPL



Save Money & Time



Create New Opportunities



Receive a Nationally  
Recognised Qualification



Pathway To  
Higher Education

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